



SHAHEED BHAGAT SINGH STATE UNIVERSITY, FEROZEPUR.
(Established by the Punjab Government)
(Formerly Shaheed Bhagat Singh Technical Campus)

Form for Attendance Verification
(In Case of Non-availability of Biometric Data)

1. Name : _____
2. Department/Section : _____
3. Designation : _____
4. Dates: (Morning/Evening) : _____
5. No. of time attendance forgotten in a month : _____
6. Tentative Place/Block where you were present : _____
during the specified period (Optional)

Signature of Employee

Comments from HOD/In-Charge : _____

Signature of HOD/In-charge

Approved/Not Approved

Registrar