Subject: Draft for approval of minutes of 15th BOG Meeting held on 4.10.2013 Draft of minutes of the 15th Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 4.10.2013 at 11.30 AM in Committee Room of Department of Technical Education and Industrial Training, Punjab, Sector 36-A, Chandigarh under the Chairmanship of Hon'ble Chairman BOG is placed for kind consideration and approval please. Shaheed Bhagat Singh State Technical Campus, Ferozepur Chairman BOG, Shaheed Bhagat Singh State Technical Campus, Ferozepur Registrer fine.

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Proceedings of the 15<sup>th</sup> Meeting of Board of Governors of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 4.10.2013 at 11.30 AM in committee room of Department of Technical Education and Industrial Training, Punjab, Sector 36-A, Chandigarh, under the Chairmanship of Sh. Dinesh Lakra, Hon'ble Chairman BOG

## The following were present:

- Sh. A.R. Talwar, IAS Principal Secretary to Govt of Punjab, Department of Technical Education and Industrial Training, Mini Sectt., Chandigarh
- Sh. B. Purushartha, IAS Director, Department of Technical Education and Industrial Training, Punjab, Chandigarh
- Sh. Mohanbir Singh Additional Director, Department of Technical Education and Industrial Training, Punjab, Chandigarh
- Under Secretary Finance, Representative of Secretary to Govt of Punjab, Deptt of Finance, Civil Sectt. Chandigarh
- Prof. B.D. Nathani, Principal (Rtd), Professor Colony, Ferozepur City
- Prof. (Dr.) T.S. Kamal, FIE # 1005, Sector-42 B, Chandigarh-16036, A Nominee of The Institution of Engineers (India)
- Sh. Ravi Kant Gupta, M.D. Dev Raj Hi-Tech Machine Ltd, Ferozepur
- 8. Er. Anirudh Gupta, CEO D.C. Model Group of Schools, Ferozepur Cantt
- 9. Dr. Ravi Kumar, Principal Beant College of Engg. & Tech, Gurdaspur
- 2 10. Dr. Manjit Bansal, Director, BHSBIT, Lehragaga.
  - 11. Dr. Ajay Kumar, Associate Professor Shaheed Bhagat Singh State Technical Campus Ferozepur.
    - 12. Dr. Arun Kumar Asati, Associate Professor Shaheed Bhagat Singh State Technical Campus Ferozepur
    - 213. Dr. T.S. Sidhu, Director Shaheed Bhagat Singh State Technical Campus Ferozepur.

Sh. Inderpal Singh, Registrar; Dr. A.K. Tyagi, TEQIP Coordinator; Dr. Satvir Singh, TEQIP Nodal Officer Procurement and Dr. N.K. Grover, TEQIP Nodal Officer Academics have also attended the meeting.

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Decision:

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Decision:

At the outset, Dr. T.S. Sidhu, Director-cum-Member Secretary of Board of Governors welcomed the Hon'ble Chairman of Board of Governors and other members to the 15<sup>th</sup> meeting of BOG.

Before taking up of agenda items, Hon'ble Chairman BOG has advised that in future only those items which are related with the development of Institute shall be included in the Agenda of BOG and all other items related with employees should be put up before the Finance Committee or Govt. of Punjab. Subsequently, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:-

Item No. 15.1 Confirmation of the proceedings of the 14<sup>th</sup> meeting of the Board of Governors.

The proceedings of the 14<sup>th</sup> Meeting of BOG were confirmed with condition that in future all matters related to establishment, finance and service of employees shall be put up in Finance committee of the Institute. It was also decided to put up the case of penal rent of Dr. Krishan Saluja in the next meeting of Finance Committee for consideration and regularization as financial matters cannot be taken up

tem No. 15.2 To report Action taken on the decisions of the 14th meeting of the Board of Governors.

Decision: The action taken report of 14th BOG meeting was approved by the Board.

Item no. 15.3: Approval/ratification of Academic activities under TEQIP-II

directly in BOG.

All the sub items No. 15.3.1 to 15.3.7 were approved/ratified as proposed. Further it was decided that information regarding approval of BOG for grant of seed money to faculty and honorarium to be paid to officers/officials working in the TEQIP should be sent to NPIU.

Further it was decided that foreign travel for presenting the paper shall be allowed only if the said conference is as per the standard/guidelines of NPIU. The office of SPFU will check the guidelines of NPIU regarding foreign travel for presenting the paper and will inform the Institute accordingly.

Ratification of creation of one post of Data Entry Operator under TEQIP-II and hiring thereafter through service provider for SPFU and creation of one more post of data entry operator for Chairman BOG under TEQIP-II

The Board has ratified one post of Data Entry Operator which was created and filled up for working in the office of SPFU Chandigarh and has also sanctioned one more post of clerk for working in the office of Hon'ble Chairman BOG at Ludhiana for the work related to TEQIP-II project.

Item no.15.5 Revised Procurement Plan under TEQIP-II

The Board has approved/ratified all the sub items of Item No. 15.5 as proposed. Further it was decided that those faculty members who have been given both laptop and tablet, shall be asked to return back either laptop or tablet.

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Counting of past service for pensionery benefits- Dr. AK Tyagi, Item no.15.6 Professor, Dr. VS Bhullar, DPE and Sh. Tej Pal Verma, Librarian.

It was decided to put up this item in next meeting of Finance Committee of the Institute.

Offer of appointment for the post of Workshop Attendant on purely Item No.15.7 temporary basis for a period of six months - Sh. Raj Kumar S/o Sh.

Patti Lal.

The Board has approved the action taken by the Institute in appointing Decision:

him as workshop attendant on purely temporary basis for a period of six months. The Director-cum-member Secretary has pleaded his case in detail for the post of clerk as demanded by him. But the Board has again expressed its inability to regularize his services for the post of clerk as proper and transparent procedure was not followed in his recruitment, however, it was decided that his case can be considered alongwith other potential candidates as and when fresh selections are made by advertising

the posts as per Institute bye-laws.

Medical Reimbursement to Dr. Lalit Sharma, Associate Professor-Item no. 15.8

Applied Sciences Deptt.

The Board has directed the Institute to get the advice of the Department Decision:

of Health and Family welfare by again issuing the reminder.

Granting of annual increment during period of lien and protection of Item no.15.9

salary- Dr. Krishan Kumar Associate Professor (CSE).

It was decided to put up this item in next meeting of Finance Committee Decision:

of the Institute.

Re-organization of various posts of Central Workshop. Item no.15.10

It was decided to put up this item in next meeting of Finance Committee Decision:

of the Institute.

Regarding promotion from previous date while giving the benefit of Item no.15.11

reservation to the post of Lab Superintendent - Sh. Gurmit Singh,

Lab Superintendent.

It was decided to put up this item in next meeting of Finance Committee Decision:

of the Institute.

Item no.:15.12 Writing-off non working Computers and other Electronic items.

The Board has constituted the following write-off committee to examine Decision:

the items one by one before recommending their dispose-off:

(A) Computers and Electronic items:

(1) HOD Computer Science and Engineering

(2) HOD Computer Centre

(3) Store Purchase Officer.

(B) Items of Other Departments

(1) HOD of Concerned Department

(2) One HOD of any other Department

(3) Store Purchase Officer

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Those Computers which may be found in working conditions or can be made in working conditions shall be given to ministerial staff for official work.

Item no. 15.13: Approval to give AGP of Rs. 12000/- to Professor and Grant of Pay

Scale of Rs.75, 000/- plus Special Allowance of Rs.5000/- per Month

to Campus Director

Decision: It was decided to put up this item in next meeting of Finance Committee

of the Institute.

Item no. 15.14: Implementation of Career Advancement Scheme (CAS) of AICTE at

College level

Decision: It was decided that CAS meeting shall be held centralized at DTE/IT

office level. Further, on the advice of Hon'ble Chairman BOG, it was decided to constitute the following committee to revise the CAS/ACR performa by giving primarily weightage to the result of subjects of individual teacher he/she is teaching, in addition to other duties/responsibilities, as his/her performance for granting him annual

increment or promotion under CAS.

(1) Sh. Mohanbir Singh, Additional Director

(2) DR. T.S. Sidhu, Director SBSSTC, Ferozepur

(3) Dr. Nirmal Singh, Principal MIMIT Malout

(4) Dr. Ravi Kumar, Principal BCET Gurdaspur

(5) Dr. Manjit Bansal, Principal, BHSBIET, Lehragaga

Item no. 15.15 Auction of Institute buses and hiring of buses from Private

Transporters on per kilometer rate basis.

Decision: Item was approved as proposed.

Item no. 15.16 Collaboration with Netherlands based organization PUM

Decision: The Board has appreciated the initiatives taken by Hon'ble Chairman

BOG for having collaboration with PUM of Netherlands. It was decided to put up a detail proposal in this regard in the next meeting of Finance committee of the Institute with financial implications involved in the said

collaboration.

Item no. 15.17 Ratification of the approval given by the Chairman, BOG on a single

file.

Decision: Item was ratified as proposed.

· Item no. 15.18 Ratification of Regularization of Contractual Staff.

Decision: Item was ratified as proposed.

Item No. 15.19 Ratification of Placement as Junior Assistant - Sh. Gursharan Singh,

Clerk.

Decision: Item was ratified as proposed.

Supplementary Agenda

Item No.15.20(i) Approval of Academic activities under TEQIP-II

Decision: All the sub items of this item were approved as proposed. Further it was

decided that foreign travel for presenting the paper shall be allowed only if the said conference is as per the standard/guidelines of NPIU. The

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office of SPFU will check the guidelines of NPIU regarding foreign travel for presenting the paper and will inform the Institute accordingly.

Item no. 15.20 (ii) Items desired by Chairman BOG to be included in the Supplementary Agenda of the 15<sup>th</sup> BOG meeting.

Sub-item(a):

Considering the report of NPIU, New Delhi regarding results, remedies to be taken or formulation of strategies to be implemented with action plan to improve the academics and results of SBSSTC, Ferozepur

Decision:

The Board has constituted a committee consisting of the following to improve the academic standards of all Govt Managed Engineering Colleges:

- (1) Sh. Mohanbir Singh, Additional Director
- (2) DR. T.S. Sidhu, Director SBSSTC, Ferozepur
- (3) Dr. Nirmal Singh, Principal MIMIT Malout
- (4) Dr. Ravi Kumar, Principal BCET Gurdaspur
- (5) Dr. Manjit Bansal, Principal, BHSBIET, Lehragaga
- (6) Dr. Arun Kumar Asati, Associate Professor SBSSTC Ferozepur

Sub-item(b):

Corresponding to item no. 15.16 - (32) & (33) in the agenda, a detailed plan of programme and action required to implement the same.

Decision:

It was decided to put up a detail proposal regarding collaboration with PUM in the next meeting of Finance committee alongwith-with financial implications involved in the said collaboration.

Sub-item(C):

A project with justification of construction of boy's hostel with plan to have soft loan (interest free) of Rs. 10 crores from PTU, Jalandhar payable after 10 years.

Decision:

Item was approved as proposed and it was decided that proposal shall be sent to PTU immediately as the BOG meeting of PTU has been scheduled on 8.10.2013.

Sub-item(D):

Purchase of two new vehicles for the Institute.

Decision:

It was decided that for the time being one Maruti Van Ambulance shall be purchased.

Sub-item(E):

Reduction of manpower in Establishment section and Accounts section of the Institute

Decision:

It was decided that VRS should be offered to the college employees and post so vacated should not be filled through direct recruitment/promotion.

It was decided that proficiency test of all employees shall be conducted by outside agency and outside agency shall be proposed by Hon'ble Chairman BOG.

Further it was decided that those employees who are not performing satisfactorily should be charge-sheeted to initiate disciplinary proceeding against them.

Sub-item(F):

Senior Assistant deputed at DTE/IT, Punjab office to be attached with Chairman's Office.

Decision:

It was decided to put up a proposal to DTE/IT office on a single file.

Counting of past service for pensionary benefits- Dr.A.P.Singh, Item no. 15.20(iii)

Ex-Professor, Applied Chemistry

It was decided to put up this item in next meeting of Finance

Committee of the Institute.

Request of Dr. A.P. Singh, Ex-Professor for retirement from Item No. 15.20(iv)

SBSSTC, Ferozepur

It was decided to put up this item in next meeting of Finance Decision:

Committee of the Institute.

Ratification of the approval given by the Chairman, BOG on a Item no. 15.20(v)

single file.

Item was ratified as proposed. Decision:

Item No. 15.20(vi) Ratification of Minutes of Meeting held on 18.08.2013 to review

the progress of TEQIP-II Project.

Item was ratified as proposed. Decision:

Item No. 15.20(vii) Ratification of Minutes of Meeting held on 14.08.2013 regarding

the association of SBSSTC Ferozepur with PUM, The

Netherlands.

Item was ratified as proposed. Decision:

Item No. 15.20(viii) Pay protection of contractual employees who were regularised.

It was decided to put up this item in next meeting of Finance Decision:

Committee of the Institute.

Item No. 15.20 (ix) Upgradation of SBS State Technical Campus into Technical

University

It was approved to convert this Institute into Deemed University for Decision:

the time being before converting it into full fledge affiliating

Technical University.

The meeting ended with a vote of thanks to the Chair

Dated: 5.10.2013

Director-cum-Member Secretary Board of Governors,

Shaheed Bhagat Singh State Technical Campus,

Ferozepur (Formerly SBSCET, Ferozepur)

Approved/Not Approved

Chairman BOG,

Shaheed Bhagat Singh State Technical Campus,

Moga Road, Ferozepur-152004

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